
ESTABLISHING THE COMMUNITY SAFETY WORKING WORK PROGRAMME FOR 2015/16

To: **Community Safety Partnership Working Party – 02 July 2015**

Main Portfolio Area: **Democratic Services**

By: **Senior Democratic Services Officer**

Classification: **Unrestricted**

Ward: **N/A**

Summary: **The purpose of the report is to set out and agree the work programme for 2015/16 for the Community Safety Partnership Working Party.**

For Decision

1.0 Introduction and Background

- 1.1 The Overview and Scrutiny Panel (OSP) met on 26 May 2015 and set up three sub-committees that included the Community Safety Partnership Working Party. The background information provided in the first section of the report is meant to familiarise Members with the processes involved in progressing the work of the sub-group.
- 1.2 Each of these sub-groups was asked to meet and consider at their first meeting their respective terms of reference and draft work programmes for 2015/16 and in cases where changes were suggested to the terms of reference, then report back to next scheduled meeting of the Overview & Scrutiny Panel.
- 1.3 Martyn Cassell, Community Safety & Leisure Manager is the lead officer who provides support to the work of the Community Safety Partnership Working Party. Mr Cassell provides key reports for consideration by Members and co-ordinates the invitations of external agency representatives, who may be required to attend meetings of the sub-group from time to time in order to provide expert advice and evidence that would help with the review work of the sub-group.
- 1.4 It is out of the terms of reference for the sub-group that Members would be able to define the work programme for the year. At subsequent meetings of the Panel following the May Panel meeting; the Chairman of each sub-group would be expected to provide a verbal progress update of the work of their respective working party/task and finish group and ask for advice from the main Panel (if there is a need for such an intervention).
- 1.5 On occasion during the course of the municipal year, sub-groups may wish to submit some recommendations on completed review tasks for consideration by the Overview and Scrutiny Panel. This is usually the case in instances where there is a one off issue that can be dealt with through a short review in a time limited period. However the expectation is that most of the review recommendations for this working party would be forwarded to the Panel towards the end of the year (around March 2016). These proposals would form part of the

OSP Annual Report to be presented to Full Council by the Chairman of the Panel at either the April Full Council meeting or at Annual Council.

- 1.6 Members of the working party are requested to consider, provide more detail and agree the draft work programme for 2015/16 using the template that is attached as Annex 1 to this report.

2.0 The Current Situation

- 2.1 It is hoped that working party would will develop a time frame for completing their work and then produce final reports for making recommendations to the Overview & Scrutiny Panel.

3.0 Options

- 3.1 Members are requested to agree a detailed work programme and timetable for undertaking the review.

4.0 Corporate Implications

4.1 Financial and VAT

- 4.1.1 There are no financial implications arising directly from this report.

4.2 Legal

- 4.2.1 There are no legal implications arising directly from this report.

4.3 Corporate

- 4.3.1 An active scrutiny programme is part of good governance and will, ultimately underpin the Council's use of resources assessment.
- 4.3.2 The Working Parties / Task and Finish Groups assist the work of scrutiny as they can carry-out an in-depth study of an issue referred to them by the Overview and Scrutiny Panel.

4.4 Equity and Equalities

- 4.4.1 There are no equity and equalities implications arising directly from this report.

5.0 Recommendation

- 5.1 Members are requested to draw up and agree the Community Safety Working Party work programme for 2015/16.

6.0 Decision Making Process

- 6.1 The Overview and Scrutiny Panel can set up sub-committees and then ask such groups to submit recommendations for the Panel's consideration. These sub-committees (task & finish groups) do not have delegated authority to amend their terms of reference; any suggested changes need to be reported to the Overview & Scrutiny Panel for approval.

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Annex List

Annex 1	Draft Work Programme for 2015/16
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Background Papers

Title	Details of where to access copy
None	None

Corporate Consultation Undertaken

Finance	N/A
Legal	N/A